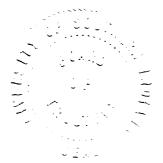
MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

MAY 7, 1999



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 7, 1999

The University of Southern Indiana Board of Trustees met on Friday, May 7, 1999, in Carter Hall of the University Center. Present were Trustees Bruce Baker, Louise Bruce, G. Patrick Hoehn, Tina Kern, Thomas McKenna, Brian Pauley, Harolyn Torain, and James Will Sr. Also attending were President H. Ray Hoops; Vice Presidents John Byrd, Robert Reid, Richard Schmidt, and Sherrianne Standley; Faculty Senate Chair Connie Cooper; and SGA Executive Vice President Brandi Schwartz.

There being a quorum present, the meeting was called to order at 2:15 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES MARCH 1, 1999, MEETING

On a motion by Mr. Baker, seconded by Mr. Will, the minutes of the March 1, 1999, meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting of the Board of Trustees was set for Thursday, July 8, 1999, in New Harmony. The annual meeting will precede the regular meeting that day.

C. PRESIDENT'S REPORT

Dr. Hoops observed that Commencement weekend, as students are completing their academic course work and undertaking new directions in their lives, is an excellent time to focus on student-related topics at the board meeting.

He noted that the Long-Range Planning Committee heard from students active in Greek-letter organizations about their plans for the future and also heard the results of a survey undertaken by Student Government. More detail will be provided on these reports later by Bruce Baker in his report of the Long-Range Planning Committee.

Dr. Hoops alluded to a report on the preceding graduating class given each year at this time. Vice President John Byrd introduced Director of Career Services and Placement Marilyn Schmidt who reported on the Class of 1998. Statistics on graduates were presented including the number of graduates securing jobs within their area of study, and graduates remaining in Indiana and in the tri-state area.

Two programs of the Counseling Center this spring were designed to educate students about the effects of alcohol. April 8 was National Alcohol Screening Day and USI participated by distributing information and showing a continuous video in the University Center. Students had an opportunity to have an individual assessment, conducted by the staff and several volunteers from the community. Dr. Hoops commented that the staff had hoped to screen 100 students, but at day's end, 288 students had been screened and some had received counseling and referrals for further services. That evening, Dr. Bill Tuley, an Evansville physician and alumnus of USI, was met with a standing room only crowd as he presented information about the effects of alcohol and binge drinking. He said it is heartening to see the students' response to this important topic.

Dr. Hoops extended congratulations to Trustee Brian Pauley on two recent achievements. Brian was awarded the prestigious Trustees Merit Award during Honors Week. This \$1,000 award recognizes a junior or senior for academic merit and the value that liberal arts brings to a student's education. Brian represented his school, the Pott School of Science and Engineering Technology, as its nominee for the award. Brian also was elected president of Student Government for the coming academic year. His term on the Board of Trustees will end

this summer and he will take his significant experience to the leadership of Student Government. Dr. Hoops mentioned that the Student Government Association has completed its process of interviewing prospective students for appointment to the Board of Trustees and has forwarded a list to the Governor. A new appointment is expected sometime this summer, and Brian will serve until that new appointment is made.

Dr. Hoops introduced Brandi Schwartz, newly elected executive vice president of Student Government, to make the SGA report. She reported the organization has had two meetings so far and has discussed agendas for summer meetings and training for the fall. She conveyed SGA's appreciation for the support shown by the University community. Dr. Hoops added that the standard that has been set by SGA this year has made progress, particularly on the student life issue, for the University and extended his congratulations to SGA.

Dr. Hoops remarked Faculty Senate has had an excellent year under the adept leadership of Professor Connie Cooper and called on her to make the annual report of the Senate. She reviewed the plans of the various Faculty Senate committees including Assessment, Curriculum, Economic Benefits, Faculty Academic Affairs, Greivance, Hearing, Promotions, Student Affairs, and Budget.

Dr. Hoops expressed the University's regret that Professor Cooper will be moving from the area after this academic year. She has been an asset to USI's faculty and the Senate. He expressed the Board's appreciation to her for the important role she has played in its deliberations and wished her good fortune in her new endeavors.

Dr. Hoops welcomed Cindy Brinker and Richard Schmidt back on campus after another legislative session. He asked Ms. Brinker to report on Jegislative activity and its impact on the University. She related the University's accomplishments during the 1999 legislative session for the 1999-2001 biennium. She provided information on the operating budget appropriation, capital budget appropriation, line item appropriation, and legislation passed by the General Assembly.

Dr. Hoops noted that Dr. Ed Jones has sent word that USI's dual credit program with high schools continues to grow. This academic year, 380 high school seniors from 12 different high schools earned college credit in at least one of eight USI dual credit courses. This was an increase of 80 students over the preceding year.

Dr. Jerry Cain, Dean of the Pott School of Science and Engineering Technology, introduced Professor Deke Gunderson who discussed laboratory work and its benefits to students. He introduced several current and former students who discussed the value of undergraduate research in their education. Among those speaking, two are in graduate school studying marine biology and physical therapy, and another is a veterinary assistant working toward attending Purdue veterinary school. Dr. Gunderson also touched on grant money received for research from both the USI Foundation and external agencies and the possibility of future funding as a result of this research.

Dr. Hoops thanked Dr. Gunderson and his students for an excellent presentation from the Pott School of Science and Engineering Technology. He added that another distinction has come to that school this spring. Word has been received that USI's chemistry program has been accredited by the American Chemical Society. This achievement reflects the strength of the chemistry program and the faculty who guide it.

Dr. Hoops revealed USI was ably represented at the Association of Governing Boards annual meeting by trustees Bruce Baker, Louise Bruce, Pat Hoehn, Tina Kern, and Brian Pauley. He expressed his personal thanks for the time the trustees give to this educational activity. Trustee Tina Kern commented that those attending had the opportunity to plug into new trends in higher education and to see how well USI is doing compared with other institutions.

Dr. Hoops noted that earlier this week, it was announced that USI will be the beneficiary of a million dollar endowment placed in the Vanderburgh Community Foundation by Epi Hab of Evansville. Earnings from the

endowment will be used at USI to establish a Center for Disability Studies, through which faculty and students will seek to educate the community about people with disabilities and therefore create new opportunities for the disabled. The University is grateful to associate professor of social work Gary May, who made USI's proposal to Epi Hab.

Dr. Hoops alluded to the new viewbook in the Trustees' folders. This is a cooperative effort of the Admission staff and News and Information Services and will be USI's primary recruitment piece for the next academic year.

He mentioned that Dr. Darrel Bigham, who heads the Historic Southern Indiana program, sent along his newest brochure outlining scenic trails in southern Indiana.

Dr. Hoops noted there is an addendum to the agenda today. Work has been done on language refinements for the University's Admission standards. And although the standards have not changed, the language has been clarified and includes new freshman admission classifications. This language, pending Board approval, will be included in the new bulletin which will be used for students entering after this fall's class.

Tonight nearly 400 guests will attend the Senior Recognition Dinner sponsored by the Alumni Association. During the program, the Alumni Association will induct the Class of 1999 in to active alumni membership and will recognize several individuals who have played key roles on behalf of the Association and the University. Congratulations to Dean Nadine Coudret, who will receive the Faculty Recognition Award and to alumni Cathy Gray, Eric Williams, and Nancy Johnson, who each will receive an award for their outstanding service to their profession and the University.

Tomorrow, another record number of degree candidates will mark the completion of their academic programs. More than 1,200 students are eligible to participate in the Commencement exercises in which the University also will confer honorary doctorates on Mayor Frank McDonald, who will bring the Address; Jim Giancola, Evansville banker who led *Campaign USI*; and Dr. Ed Brundick, a prominent Evansville orthopaedic specialist who has been USI's team physician for 25 years. The University also will present the Distinguished Professor Award to Dr. Oscar Ozete and the President's Medal to MaryBeth Cable. Dr. Hoops commented that former trustee Nicole Cable Hume, MaryBeth Cable's sister, also won the President's Medal two years ago.

Dr. Hoops said it is a pleasure to have the trustees share in all these exciting events as the 1998-99 academic year comes to a close.

D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

Mr. Baker reported the committee discussed the language refinements to the undergraduate admission standards in Item F. He also reported the Student Government Association shared results of a campus survey on student concerns which revealed parking issues, bookstore prices, a 24-hour study area, more computer labs, and traffic problems at the intersection of Clarke Lane and University Boulevard to be of greatest interest to the students. Also, members of the Greek community presented issues and ideas they will address this year.

E. APPOINTMENT OF NOMINATING COMMITTEE

Mrs. Torain appointed Mrs. Bruce, Mr. Hoehn, and Mr. McKenna as chair, to serve on the nominating committee to prepare a slate of officers for the 1999-2000 year.

F. APPROVAL OF LANGUAGE REFINEMENTS IN UNDERGRADUATE ADMISSION STANDARDS

Admission standards have remained constant since 1985 when the Master Implementing Agreement was approved for the new University of Southern Indiana. The language refinements will reflect the inclusion of Indiana Core 40 requirements and establish new freshman admission classifications.

On a motion by Mrs. Kern, seconded by Mr. Hoehn, the following language refinements were approved:

Indiana High School Graduates

To qualify for regular admission to the University of Southern Indiana, new freshmen are expected to graduate in the upper 50 percent of their class and fulfill Indiana Core 40 requirements. Students not meeting these requirements may be considered for acceptance based on their high school grade-point-average (GPA) and curriculum, standardized test scores, and other evidence of the applicant's potential for academic success. Students receiving a General Equivalency Diploma (GED) will be evaluated for admission based on their examination scores and academic record.

Freshman admission classifications include:

- Admission with distinction. Students must graduate in the top 10 percent of their class or achieve a minimum SAT score of 1200 or ACT of 26 and graduate in the top 20 percent of their class. Indiana students must also complete Core 40 requirements.
- Admission in good standing. Students must rank in the upper 50 percent of their high school class and must take either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) unless the beginning freshman has been out of high school for three or more years. Indiana students must also complete Core 40 requirements.
- Admission conditionally. A limited number of students may be admitted conditionally and must agree to a prescribed course of study and advisement.

Admission to the University does not guarantee acceptance into a specified area of study, department, or school. Further information about the requirements of major programs and/or schools may be obtained from the Office of Admission.

Out-of-State Students

Out-of-state students are encouraged to apply and will be considered for admission based on the same criteria as an Indiana student, except for the Indiana Core 40 requirement.

SECTION II - FINANCIAL MATTERS

A. REPORT OF THE FINANCE COMMITTEE

Richard Schmidt reported the Finance Committee met prior to the Board Meeting on May 7, 1999, to review the proposed fees for 1999-2000 (Items H and I), discuss VEBA (Voluntary Employees' Benefit Association) Trust investment policies, and approve budget appropriations, adjustments, and transfers.

B. REPORT OF THE CONSTRUCTION COMMITTEE

Richard Schmidt reported the Construction Committee met prior to the Board Meeting on May 7, 1999, to review the proposed change orders for the Liberal Arts Center Project, the Health Professions Center Lower Level Completion Project, and the Student Residential Complex Project.

C. APPROVAL OF CHANGE ORDERS AND REPORT ON CURRENT CONSTRUCTION PROJECTS

Director of Physical Plant Steve Helfrich presented a report on the status of current construction projects. He noted the Trustees would tour the Liberal Arts Center after the meeting today. That project along with the Health Professions Center project are proceeding well. Meetings have recently been held with architects, engineers, and contractors in connection with the student housing project and the first building will be complete by Fall 1999.

On a motion by Mr. Will, seconded by Mrs. Kern, the change orders in Exhibits II-A, II-B, and II-C were approved.

D. RESOLUTION TO APPROVE REVISED COST OF WELLNESS, FITNESS, RECREATIONAL CENTER

On a motion by Mr. Baker, seconded by Mr. Will, the following resolution was approved.

WHEREAS, the Board of Trustees has previously adopted a resolution on March 2, 1998, authorizing the financing and construction of a Wellness, Fitness, Recreational Facility (the "Project") in the amount of \$3.5 million and delegating to the Finance Committee the power to approve the terms of the financing and the financing plan and documents, and to authorize the execution of financing documents and bonds; and

WHEREAS, the cost of the Project has increased since the adoption of the preceding resolution and this Board has adopted various resolutions since that date approving this increase in cost (November 5, 1998, and March 1, 1999); and

WHEREAS, this Board now wishes to clarify the delegation to the Finance Committee on March 2, 1998, to reflect these changes in the Project and the financing,

NOW, THEREFORE, BE IT RESOLVED that the Board now approves the revised cost of \$4,500,000, and

FURTHER RESOLVED that the Project referenced in paragraph (a) of Exhibit II-B of the aforementioned resolution of March 2, 1998, regarding the Project and its financing is hereby modified to reflect those changes subsequently approved by this Board in size and scope.

E. APPROVAL OF CONCERN: EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 1999-2000

The contract for the University's Employee Assistance Program (CONCERN: EAP) with Deaconess Service Corporation is to be renewed as of July 1, 1999. CONCERN: EAP is a comprehensive employee assistance program which provides assessment, short-term counseling, referral, and follow-up services for 671 employees and members of their immediate families. Since the program was adopted in February, 1987 the utilization rate has been approximately 6.6 percent per year.

The renewal rate of \$19 per employee per year reflects no rate increase for the twelve-month period beginning July 1, 1999. The University pays the annual cost for the program. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon sixty days advance written notice to the other party.

On a motion by Mr. McKenna, seconded by Mr. Baker, renewal of the master policy with the Deaconess Service Corporation beginning July 1, 1999, <u>was approved</u>.

F. APPROVAL OF LIFE INSURANCE RATES FOR 1999-2000

The University has two group life insurance programs. There are 90 employees and 65 retirees enrolled in the original program and 583 employees and 9 retirees enrolled in the revised program. Employees hired after February 1, 1988, are enrolled in the revised program.

Renewal rates from Canada Life Assurance Company reflect a 12 percent rate increase for a twelve-month guarantee period effective July 1, 1999. The life insurance rate will increase from \$.25/\$1,000 to \$.28/\$1,000, the first increase in five years. The Accidental Death and Dismemberment Plan rate remains at \$.02/\$1,000.

On a motion by Mr. Will, seconded by Mr. Baker, the Canada Life insurance rates effective July 1, 1999, were approved.

G. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 1999-2000

The contract for the University's Long-Term Disability Insurance Program with Teachers Insurance and Annuity Association (TIAA) is renewable as of July 1, 1999. The TIAA disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 443 eligible employees.

Renewal rates from Teachers Insurance and Annuity Association (TIAA) reflect no rate increase for a twelvemonth period beginning July 1, 1999. The current monthly premium, based on a percentage of Covered Monthly Salary (CMS) for the University, reflects no increase since 1996-97.

Income Premium

0.365% CMS

Annuity Premium

0.141% CMS

On a motion by Mrs. Kern, seconded by Mr. Will, the TIAA Long-Term Disability Insurance rates effective July 1, 1999, were approved.

H. APPROVAL OF SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES FOR 1999-2000

The spending level approved for the state universities by the 1999 Indiana General Assembly includes an increase in student fees to supplement the State appropriation.

It is recommended that the per-semester credit-hour fee be increased by \$4.50 for Indiana resident undergraduate students, \$6.50 for Indiana resident graduate students, \$10.75 for non-resident undergraduate students, and \$13 for non-resident graduate students.

Effective

Proposed

Schedule of Fees Effective Fall Semester 1999 Per Semester Credit Hour

	UNDERG	UNDERGRADUATE		GRADUATE	
		Non-		Non-	
	Resident	Resident	Resident	Resident	
Contingent	\$ 65.50	\$ 65.50	\$109.00	\$109.00	
Instructional Facilities	18.00	18.00	18.00	18.00	
Student Services	8.75	8.75	8.75	8.75	
Non-Resident		133.75		137.00	
	-				
Total	\$ 92.25	\$226.00	\$135.75	\$272.75	

OTHER MANDATORY FEES

Campus Services Fee (8 or more credit hours per semester) \$30.00

Campus Services Fee (more than 3 and fewer than 8 credit hours per semester) 22.75

Campus Services Fee (3 or fewer hours per semester) .00

Campus Services Fee Summer 7.75

On a motion by Mr. Will, seconded by Mr. Hoehn, the Schedule of Student Fees and Other Mandatory Fees for 1999-2000 were approved.

Current

I. APPROVAL OF MISCELLANEOUS FEES FOR 1999-2000

1. LABORATORY AND MISCELLANEOUS FEES

	Current	Proposed	Effective
	<u>Fee</u>	<u>Fee</u>	Date
Application Fee (Undergraduate)	\$ 25.00	\$ 25.00	07/01/99
Application Fee (Graduate)	25.00	25.00	07/01/99
Audit Fee (Plus Applicable Lab Fee)	35.00	35.00	08/30/99
Bad Check Penalty First Check	10.00	10.00	07/01/99
Bad Check Penalty Subsequent	20.00	20.00	07/01/99
Bowling Lab Fee	35.00	35.00	08/30/99
Change of Schedule	15.00	15.00	08/30/99
Computer Lab Fee	30.00	30.00	08/30/99
Departmental Exams	15.00	15.00	08/30/99
Distance Education Fee (Learning Center Fee, per credit hour)	15.00	25.00	08/30/99
Distance Education Delivery Fee	0.00	10.00	08/30/99
Distance Education Supply Fee	100.00	100.00	08/30/99
Health Professions Insurance	15.00	15.00	07/01/99
Health Services Fee	47.00	47.00	08/30/99
ID Card Replacement Fee	10.00	10.00	08/30/99
Laboratory Fee	30.00	30.00	08/30/99
Late Registration Fee	25.00	25.00	08/30/99
Matriculation Fee (7 or more credit hours per semester)	62.00	62.00	07/01/99
Matriculation Fee (fewer than 7 credit hours per semester)	31.00	31.00	07/01/99

35.00

35.00

25.00

5.00

5.00

35.00

35.00

25.00

10.00

5.00

05-07-99

07/01/99

07/01/99

07/01/99

07/01/99

07/01/99

2. ADMISSION PRICES FOR ATHLETICS EVENTS

Reckless Driving

Parking Handicapped Zone

Improper Registration

All Other Violations

Speeding

It is recommended that the 1999-2000 admission prices for athletics events be established as follows. This recommendation reflects an increase in the cost of a reserved chairback season ticket for men's and women's basketball. A valid student identification card admits USI students free to regularly-scheduled athletics events. Children two years of age and under not occupying a seat will be admitted free when accompanied by an adult. Children occupying a seat will be charged the student (non-USI) fee. Senior citizens 65 years of age or older will receive a \$1 discount on each single-admission ticket or pass.

	Current	Proposed
BASKETBALL, MEN AND WOMEN		-
SEASON TICKET		
Reserved Chairback	\$90.00	\$100.00
General Admission Bench, Adult	75.00	75.00
General Admission Bench, Student (non-USI)	35.00	35.00
SINGLE GAME		
Reserved Chairback	8.00	8.00
General Admission Bench, Adult	7.00	7.00
General Admission Bench, Student (non-USI)	4.00	4.00
SOCCER		
SINGLE GAME		
Family	8.00	8.00
Adult	4.00	4.00
Student (non-USI)	2.00	2.00
VOLLEYBALL		
SINGLE GAME		
Adult	3.00	3.00
Student (non-USI)	1.00	1.00
	1.00	1.00

3. CHILDREN'S CENTER FEES

It is recommended that the 1999-2000 Children's Center fees be changed as follows.

	Current Fee_	Proposed Fee
Full-time Attendance (Per-Day Fee) *		
One Child (USI)	\$15.25	\$15.50
One Child (off-campus parents)	18.50	19.00
Hourly Attendance (Per-Hour Fee) **		
One hour	2.75	2.75
Two hours	4.25	4.25
Three hours	5.50	6.00
Four hours	7.00	7.25
Five hours	8.50	9.50

More than five hours = full time

- * Snacks and lunches are included in the full-time fee.
- ** Additional charges for snacks and lunches will be assessed all children enrolled on a part-time basis in attendance at snack and/or lunch time.

On a motion by Mr. Will, seconded by Mrs. Kern, the proposed laboratory and miscellaneous fees, admission prices to athletics events, and Children's Center fees for 1999-2000 were approved.

There being no further business, the meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Tina M. Kern, Secretary

UNIVERSITY OF SOUTHERN INDIANA

LIBERAL ARTS CENTER PROJECT SUMMARY OF CHANGE ORDERS

MAY 7, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
19	Credit unused portion of allowance contained in contract	The State Group	(\$9,666.00
20	Insulate condensate drain lines above ceilings	Gribbins Insulation Co.	\$601.00
21	Provide and install theatre light dimming equipment	Mounts Electric Co.	\$6,467.00
22	Excavate additional soil down to the rock for the foundation footings	Arc Construction Co.	\$9,506.00
. 23	Revise wheelchair lift doors at Theatre Control Room	Arc Construction Co.	\$6,280.00
24	Install ceramic tile on all walls of the restrooms	Peyronnin Construction Co.	\$31,396.00
	TOTAL AMOUNT OF CHANGE:		\$44,584.00

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UNIVERSITY OF SOUTHERN INDIANA

HEALTH PROFESSIONS CENTER LOWER LEVEL COMPLETION PROJECT SUMMARY OF CHANGE ORDERS

May 7, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
3	Make changes to wood laboratory casework	Deig Brothers Construction Co.	\$1,204.00
4	Construct connecting link to Science Center Building as detailed on revised plans dated April 7, 1999	Deig Brothers Construction Co.	\$275,967.00
	TOTAL AMOUNT OF CHANGE:		\$277,171.00

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STUDENT RESIDENTIAL COMPLEX PROJECT SUMMARY OF CHANGE ORDERS

MAY 7, 1999

CHANGE ESTIMATE NUMBER	DESCRIPTION	CONTRACTOR(S)	PROPOSAL AMOUNT
GC-9	Construct bulkheads in resident suites per PR-G5	Lichtenberger Construction Company	\$19,439.00
GC-10	Change lintels and roof alignment over trash enclosure per PR-G9	Lichtenberger Construction Co.	\$5,101.00
GC-11	Change attic walkway and pipe enclosure system per PR-G14	Lichtenberger Construction Co.	\$33,059.00
GC-12	Modify roof structure over central core	Lichtenberger Construction Co.	\$3,158.00
GC-13	Install card access system on resident suites and modify hardware on entrance doors	Lichtenberger Construction Co.	\$14,532.00
MC-5	Relocate existing floor mount mop basin to corridor wall to accommodate trash chute redesign	Goedde Plumbing and Heating Co.	\$9,546.00
	TOTAL AMOUNT OF CHANGE:		\$84,835.00

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